

BACHELOR OF PHARMACY EXAMINATION, 2023

(1st Year, 1st Semester)

COMMUNICATION SKILLS

Time : 1.5 hours

Full Marks : 45

Group A: (Answer any One)

(10)

1) Write an email to the Headmaster/Headmistress of your school regarding your selection at Jadavpur University. Clarify in the email why getting into this university means so much to you.

Or

2) Write an email to the HOD requesting her/him to allow you one week's leave for an upcoming inter-college football tournament.

Group B: (Question 3 is mandatory, answer any Two from the rest) (15+10+10)

3A) Learning communication skills help us gain a skillset that is essential for our professional and personal lives. Discuss.

Or

3B) How do you think communication skills help avoid misunderstandings while getting our message across? What are the things one should be careful about during the communication process?

4) Suggest some practical ways in which you can make your presentation more persuasive.

5) Suppose you have an interview tomorrow. List four things that you can do today or you can keep in mind before you enter the room to be interviewed tomorrow.

6) Write in your own words the best practices to follow in a Group Discussion.

7) What is Group Discussion? How are Group Discussions conducted? Discuss the criteria used for evaluating candidates participating in Group Discussions.