

Communicative English
B.Sc First Year First Semester 2023

Time: 3 Hours

Full marks: 50

Group A

(Attempt all questions from this group)

Choose *one* correct answer to the questions from the given options. No need to copy the question. (15)

1. Why is it essential to learn communication skills?
 - a) To avoid conflicts/misunderstandings
 - b) To express feelings in a healthy way
 - c) To communicate effectively
 - d) All of the above

2. Communications skills focus on
 - a) Personal communications
 - b) Social communications
 - c) Professional communications
 - d) All of the above

3. Essential for complete/successful communication is
 - a) Noise
 - b) Messaging
 - c) Feedback
 - d) Frequency

4. Communication with a friend is an example of
 - a) Lateral communication
 - b) Upward communication
 - c) Diagonal communication
 - d) Downward communication

5. Which of these is NOT a barrier to communication?
 - a) Physical barrier
 - b) Neutral barrier
 - c) Semantic barrier
 - d) Cultural barrier

6. What sentence might be obtained if you only change the subject of the following sentence only vertically:
Anju is a good boy.
 - a. Anju is a Navajo man.
 - b. Anju knows of the solidification of earth.
 - c. Barun is a good boy.
 - d. Barun has a good memory.

7. Choose the right pair from the options given:
 - a. Hawai shirt – Vacation in Tibet

[Turn over

- b. Black suit – Job interview
 - c. Laughing fiendishly – a procession walking somberly behind a hearse
 - d. Sleeping – in exam hall
8. You can always stare at indignantly to your interviewer. How would characterize such a statement?
- a. Correct
 - b. Entirely Incorrect
 - c. Somewhat correct
 - d. Not entirely wrong
9. Non-verbal modality of communication _____ of the eventual meaning.
- a. Is not even the slightest part
 - b. Does only lead to the destabilization
 - c. Bears the most importance in the formulation
 - d. Signifies in opposition to that
10. Non-verbal modality of communication includes
- a. How you behave during your sleep and how you laugh
 - b. How you are uttering a sentence and your posture
 - c. How you dance and your facial expression
 - d. How you are looking at someone and how you write
11. The most conventional method of note-making is
- a) Pattern
 - b) Cornell
 - c) Linear
 - d) Three-column
12. A tool we can use to keep the note brief is
- a) Highlights
 - b) Use of parentheses
 - c) Marginalia
 - d) Abbreviations
13. In a report:
- a) The Introduction is followed by the Executive Summary
 - b) The Executive Summary is followed by the Table of Contents
 - c) The Appendix comes before the Conclusion
 - d) The Table of Contents comes before the
14. In a formal letter, “Enc.” stands for:
- a) Enclosure
 - b) Encounter
 - c) Encode
 - d) Encyclopa
15. Which of the following statements would require documenting?
- a) India became independent on 15 August, 1947.
 - b) In 2011, the population of India was 1,210,854,977.
 - c) The Victoria Memorial is in Kolkata.
 - d) Sir Ronald Ross discovered the malarial parasite.

Group B

(Attempt *any five* questions from this group. 5 x 7 = 35)

1. Ideal communication takes place when the focus is on the needs of the receiver/listener/reader/audience. Do you agree with this view? Give reasons for your answer.
2. Explain objectively how the communication process reveals much about the self. You can use impersonal examples to illustrate your points.
3. Consider Rajesh as your childhood friend whom you have not seen for a long year since he sojourns in another city for his College education. One day, you open your door and see Rajesh waiting for you – he wanted his visit to surprise you. Imagine and write that conversation.
4. You are a member of the Nature Club of your university. In January 2023, the club organised a tree-plantation drive on campus and a lecture by an eminent environmental activist. You have been assigned the task of writing a report which is to be submitted to the professor who is the co-ordinator of the club. In 100-200 words, write only the Executive Summary of this report.
5. You are planning to apply to a Summer School to be held at IIT Guwahati from 17–27 April. Write a letter to your Head of the Department, requesting her for a recommendation letter which you need as part of your application. Write only the greeting, subject, and the opening paragraph of this letter (50-100 words).
6. Write a brief note on a book you have read that has left a lasting impression on you.
7. Write a short note on a character in a book you identify with strongly, and give reasons for the same.
8. How is a summary different from a critical analysis? What are the methods adopted for each? Discuss with examples.