

3. Write short notes on **any two** of the following: 5×2=10

- a) Scientific Management School
- b) Job Analysis
- c) Library Records
- d) Planning Programming Budgeting System

**BACHELOR OF LIBRARY AND INFORMATION SCIENCE
EXAMINATION, 2023**

(1st Year, 2nd Semester)

MANAGEMENT OF LIBRARY & INFORMATION CENTRES

PAPER – BL-08

Time : Two hours

Full Marks : 50

The figures in the margin indicate full marks.

Answer **all** questions.

1. a) What do you mean by Library Management? What are its principles? Discuss the principles of Classical School of Management. 2+6+12

OR

- b) What do you mean by Management Process? Discuss the merits and demerits of MBO. 4+16
2. a) What do you mean by Book Selection? What are its objectives? Discuss in brief the various Book Selection Tools. 3+5+12

OR

- b) What do you mean by “Financial Management”? What are the three key elements to the process of financial management? Discuss the financial sources of College and University libraries.

4+4+12

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