

Bachelor of Physical Education Examination-2017

(2nd year 3rd Sem)

Sub: Computer Applications in Physical Education and Sports Science

Paper:UG/CC-302

F.M.: 70

Time: 3Hours

- A. Answer any Three Question: 15 x 3=45
1. What is Computer? Write down the components of a Computer. Convert the following from binary to decimal or decimal to binary: 10101, 135 2+10+3=15
 2. What is Word? Write down the importance of word document in teaching and research. How will you create, open and save a word document? How will you perform the following for a word document (any three)?
a) Change Case, b) Change of Font, c) Alignment, d) Superscript 2+4+3+6=15
 3. How will you create a work sheet in your desktop? Write down the steps of renaming an existing file in your desktop and save the same in your Pendrive. How will you perform the following for a worksheet?
a) Adjusting Column Width, b) Adjusting Row Height, c) Shorting, d) Inserting Graph, e) Auto Fill 2+3+10=15
 4. Write down the steps of creating a Presentation. What is Hyperlink? What are the various views of the Presentation? How will you perform the following in a presentation (any six)?
a) Adding Slide, b) Deleting Slide, c) Inserting Slide Number, d) Change of Background Picture, e) Adding an Audio File, f) Adding Slide Transition. g) Change of Background Colour, h) Change of Slide Design 2+2+2+9= 15
 5. For creating a document explain the use of the following special keys (any ten)
a) Enter, b) Shift, c) Caps Lock, d) Ctrl, e) Backspace, f) Space Bar, g) Home, h) Esc, i) Num Lock, j) Del, k) Tab, l) End 1.5 X 10=15
- B. Answer any two Questions:
1. Write down the full form of the following (any five):
a) IC, b) IP, c) E-mail, d) IBM, e) LCD, f) TB, g) EEPROM 1.5 x 5 =7.5
 2. Write down the short keys for the following operations (any five)
a) Cut, b) Copy, c) Paste, d) Undo, e) Select All, f) Save, g) Print, h) Bold 1.5 x 5 =7.5

3. Write short note on the following commands of Word (any three):
 a) Page Numbering, b) Footnotes, c) Paragraph Setting, d) Bullets,
 e) Word Count 2.5 x 3=7.5
4. Write short note on the following commands of Excel (any three):
 a) Sum Function, b) Average Function, c) Copy Formula, d) Adding Rows,
 e) Printing 2.5 x 3=7.5
5. Explain the importance of computer application in our daily life. 7.5
- C. Put a tick() against the right option (any *ten*) 1 x 10 =10
1. Which of the following groups consist of only output devices?
 a) Keyboard, Printer, Monitor
 b) Mouse, Printer, Monitor
 c) Plotter, Printer, Monitor
 d) None of these
2. IT stands for:
 a) information Technology
 b) integrated Technology
 c) intelligent Technology
 d) None of these
3. Identify the false statement
 a) You can find deleted files in recycle bin
 b) You can restore any files in recycle bin if you ever need
 c) You can right click and choose Empty Recycle Bin to clean it at once
 d) You can increase free space of disk by sending files in recycle bin
4. You should save your computer from?
 a) Viruses
 b) Time bombs
 c) Worms
 d) All of the above

5. Which is not the function of the operating system?
- a) Memory management
 - b) Virus protection
 - c) Application management
 - d) Disk management
6. What is gutter margin?
- a) **Margin that is added to the left margin when printing**
 - b) Margin that is added to right margin when printing
 - c) Margin that is added to the binding side of page when printing
 - d) Margin that is added to the outside of the page when printing
7. Ctrl + I
- a) **Italic**
 - b) **Left Indent**
 - c) Save Document
 - d) Close Document
8. To underline, press
- a) Ctrl+U
 - b) Ctrl+Y
 - c) Ctrl+W
 - d) Ctrl+Z
9. CD-ROM stands for
- a) Compactable Read Only Memory
 - b) Compact Data Read Only Memory
 - c) Compactable Disk Read Only Memory
 - d) Compact Disk Read Only Memory

10. Computer Monitor is also known as:

- a) DVU
- b) UVD
- c) VDU
- d) CCTV

11. Arrange in ascending order the units of memory TB, KB, GB, MB

- a) TB>MB>GB>KB
- b) MB>GB>TB>KB
- c) TB>GB>MB>KB
- d) GB>MB>KB>TB

12. How many columns are there in a typical worksheet?

- a) 128
- b) 256
- c) 512
- d) 1024