

Bachelor of Physical Education Examination-2022**1st Year 2nd Semester****Sub: Organization and Administration****Paper Code: CC-203****F.M. 70****Time 3Hrs****Group - A****Answer the following questions (any three):****15X 3=45**

1. What is organization? What are the importance of Organization in Physical Education? What are the different functions of Organization? 3+ 5+7
2. What is Planning? Why Planning is important? What are the basic principles of planning? 3+5+7
3. What is office management? What are the functions of office management? How you maintain a stock register? 4+6+5
4. What is tournament? What are the various types of tournament? Write down the advantages and disadvantages of league tournament. Prepare a knockout cum league tournament of 12 teams. 1+2+4+8=15
5. Discuss the objectives of 'extramural competition'. Write down the care and maintenance procedure of sports equipment. 8+7=15

B. Write short notes on (any two)**7.5x2**

6. Medical Examination Record
7. Purchase cycle
8. Maintenance of Netball Court
9. Intramural

C. Put tick (any ten)**1x10=10**

- i. Which of the following is the first step in sports programmed?
(a) Directing, (b) Staffing, (c) Planning, (d) Budgeting.

[Turn over

- ii. The first step in planning process is
- (a) Determination of objectives, (b) Resource mobilization, (c) Constraints identification, (d) Evaluation of alternatives
- iii. Funds for the sports programme can be collected through
- (a) Alumni associations, (b) Donations/gifts, (c) Funds from public sector undertakings, (d) All the above.
- iv. Which of the following is the prime objective of planning in sports?
- (a) Entertainment, (b) For physical fitness, (c) Development of oneness, (d) All the above.
- v. Intramural programme creates in students the sense of
- (a) Achievement (b) involvement (c) humor (d) enjoyment.
- vi. The basic functions of management are
- (a) Planning and organization, (b) Directing and programme development, (c) Personal management and financial management, (d) All the above.
- vii. Blue print of the competition plan is called
- (a) Technique, (b) tactics, (c) Strategy (d) skill.
- viii. Managers should be:
- a) Intelligent b) Famous c) Simple d) Adjustable
- ix. Number of matches in a league tournament of seven (7) teams :
- a) 22 b) 20 c) 21 d) 42
- x. Number of matches in a knock-out tournament of sixteen (16) teams:
- a) 14 b) 15 c) 17 d) 18
- xi. Which of the following tournament required short time:
- a) League cum knock-out b) League c) Knock-out cum league d) League cum league
- xii. Which team prefer seeding first:
- a) Champion b) Organising team c) Team came from distance d) None of these