

Ex/BL/08/2019

**BACHELOR OF LIBRARY AND INFORMATION
SCIENCE EXAMINATION, 2019**

(1st Year, 2nd Semester)

Management of Libraries & Information Centres

Paper : BL - 08

Time : Two hours

Full Marks : 50

Answer *all* questions.

1A. What do you mean by Management Process ? Discuss
POSDCORB as an element of Management process. 4+16

OR

1B. What do you understand by "Library as a System" ?
Discuss the various subsystem of a library. 2+18

2A. What do you mean Human Resource Development ? Why
is it needed ? Discuss the importance of human resource
development. 5+5

OR

2B. What are the major sources of finance in an academic
library ? Describe the need of a budgetary control system
in a library ? Discuss one suitable budgetary method for
a library. 4+8+8

(Turn Over)

(2)

3. Write short notes on any *two* of the following : 5x2=10

(a) Financial Records

(b) Human Resource Planning

(c) Annual Reports

(d) Book selection tools

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